

Kevin Moore CPA

Accountant

PERSONAL INFORMATION

kevin@example.com
Chicago, IL

PROFILE

CPA with 6 years in corporate accounting. Cut the monthly close from 10 to 5 days, owns the consolidation for 4 entities and led two clean external audits.

EXPERIENCE

2021 — Present

Senior Accountant

Vertex Manufacturing

- Reduced the monthly close from 10 to 5 working days by automating 22 reconciliations.
- Own consolidation of 4 legal entities across 2 currencies.
- Prepared schedules for 2 external audits with zero material findings.
- Identified \$95k in duplicate vendor payments and recovered 90% of it.
- Implemented NetSuite fixed-asset module, replacing a manual spreadsheet register.

2019 — 2021

Staff Accountant

Baker & Co

SKILLS

Month-end close
GAAP / IFRS
Reconciliations
NetSuite
Excel (advanced)
Audit preparation
Consolidation
Tax filings